

June 13th, 2017

Village of Rapids City
Rock Island County, Illinois

This Regular Board meeting was called to order by President Mire at 7:00p.m.
All present joined in the Pledge of Allegiance.

ROLL CALL: Present: Feims, Clark, Fowler, Rankin, Schneider and
Robertson

Also Present: Missy Housenga-Clerk, Ben Barber-Treasurer, Ryan Bump,
Graham Lee, Teri Engle-HPD, Don Carey-RCFPD, Sarah Ford,
Steve Haring-MSA, Bill Beckett, Donna Moritz-Bi-State.

A quorum was established.

CONSENT "Omnibus" Agenda: Feims motioned to approve 05-09-17 minutes (first and second meetings), 05-18-17 minutes, 5/17 Treasurer's Report presented by Barber, 6/17 Monthly bills, Rankin seconded. All present voted yes. Motion carries.

PERSONS TO ADDRESS THE BOARD:

Donna Moritz-Bi State explained the Bi-State Revolving Loan Fund Program.
Bill Beckett, Resident, asked the Board for a reprieve on the sewer portion of bill due to water draining directly into his sump pump, no water was discharged into the sewer. The issue was with a hydrostatic backup unit in the home, the issue has been fixed. At this time it was made aware Schneider had not been sworn in at the May 9th meeting due to absence. Rankin motioned to reduce sewer portion of bill to \$53.04, Feims seconded. All present voted yes except Schneider. Motion carries.

Clerk Housenga swore in Schneider. A revote was taken for the Omnibus Agenda; Feims motioned to approve 05-09-17 minutes (first and second meetings), 05-18-17 minutes, 5/17 Treasurer's Report presented by Barber, 6/17 Monthly bills, Rankin seconded. All present voted yes. Motion carries.

PRESIDENT-Mire: Mire reported the office hours for Village Hall will be changing to be more accommodating to our residents effective July 1st, 2017, the change will only affect Wednesday hours changing to 8:30am to 5:30pm. The change of hours will not affect the cost of payroll. In August residents with inside and outside meters will see a change in their bill as the accounts will be combined into one account, therefore only receiving one bill per month. This past Friday Mire attended the 71st District Mayors Meeting was conducted. Mire had discussed the issue of drainage along Route 84 with special attention to 14th and 12th Streets; the state of Illinois may be looking into those areas. First floor renovations were addressed. Scope of project would include acoustical ceiling with insulation to assist those with hearing issues and to muffle sounds from second floor. Two bids were presented for the ceiling, Builders Sales & Service Company at \$4100.00 and Werner Restoration Service \$3045.14. Electrical work to include lighting for boardroom, office, kitchen and bathrooms and ceiling fans. Three bids were presented for electrical, Cardinal Electric Company \$6021.00, Tri-City Electric \$2356.89 and Advantage Electric Services \$1560.00. Robertson motioned to approve Werner Restoration and Advantage Electric to complete ceiling and lighting project. Rankin seconded. All present voted yes. Motion carries. Schneider motioned for a request that the installer of lights save old fixtures and donate to Habitat for Humanity. Rankin seconded. All voted yes. Motion carries. A camera system has been looked into aide with risk claims and protection for office employees. Two estimates were received from Nightwatch Security Services \$1975.00 and Lee Calabria \$2700.00, each proposal is for a onetime fee purchase with no monthly fee. Through discussion it was identified more research was needed to verify in more detail the maintenance of the system and warranty. Mire will gather more information and present at next meeting. Engle did give full disclosure that Lee Calabria is an Officer with the Hampton Police Department.

POLICE REPORT - Chief Engle: Report as presented. Engle also reported a past employee of the Village had received a call from a resident about an elderly resident of the Village. The past employee contacted Engle to see about a well check as all doors were locked and no one answered door or phone. With the assistance of the Rapids City Fire Protection District and Hampton Police Department the elderly resident was found alive after several days of being in the bathtub. A recognition letter would be sent to the former employee and the resident that reported the situation.

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FIRE REPORT- Chief Carey: Report as presented. An Open House would be held at the Fire House in Port Byron on Saturday the 17th from 10am to 4pm.

ATTORNEY- G. Lee - : Nothing to report. Looked into ordinance on weeds feels it is fine but can review further; no need per President Mire.

DIRECTOR OF PUBLIC WORKS REPORT – Bump: Reviewed daily work throughout the month. Special projects for this past month include 9th Avenue mud jacking, hydrant flushing (a report can be found in office), water line repair on 14th Street, additional maintenance work at the ball diamonds, pump house maintenance, fixed a broken flagpole then installed at boat dock along with new signage and water testing. Bids for 15th Street storm water drainage are coming in but project is being postponed at this time. Bump has been working with contractor on sewer lift station troubleshooting power issues as generators are coming on daily. Sewer bill came in high this month, meters were tested and calibration is correct. Summer help has been hired and are working out well. Robertson complimented work witnessed by summer helper. Chief Engle reported during third shift three individuals were caught attempting to climb water tower, they were stopped before reaching the top.

BUILDING, ZONING & Planning – Feims: 3 general permits. It was requested to have a more detailed report from Office staff on type of permits being taken out.

PERSONNEL & Finance - Clark: Clark recommended and motioned to have reimbursement for travel expenses paid out on a yearly basis for the Clerk at \$275.00 and Treasurer at \$100.00 and cell phone reimbursement for Ryan, Mark, Missy and Russ at \$25.00 per month. After discussion Robertson seconded. All voted yes. Motion carries. Clerk Housenga reported probationary period for Carol Hoodjer, Billing Clerk, has been satisfactorily been fulfilled and recommended moving her to a permanent part-time status at 20 hours per week with IMRF benefit. No vote need.

INFRASTRUCTURE - Rankin: Reported a mowing incident on 14th Street with a property owner was mowing weeds at a vacant lot, while mowing the owner clipped his service line and did not notice. A ¾ inch water line was leaking water for a period of time, the Village losing 169,000 gallons of water. The property owner is responsible for paying for the water, bill to fix the issue. Per Bump there was not time to wait to fix because of the water loss. An average of daily water reading was how the determination was made to bill for water loss. No water lost hit the sewer system. May 10th Rankin was on a conference call with the Structured Based Flood Risk Assessment Group. The state will be having contracted surveyors come through town conducting elevation tests and taking pictures of all structures in the flood plain. In the future a 3D map will be available to assess flood damage potential and risk. The surveyors will be around the town within the next week or so, but could be as late as the 4th of July. The contractors will be in contact with police prior to starting the process. The Village received a high sewer bill of \$17,814.00. Ryan explained the whole sewer system has been scoped to try and identify problem with high waste water and previously sump pump checks were done to ensure no one was connected to the sewer system for discharge. It was discussed that sump pumps may need to be checked again to try and curb the high sewer bills as per ordinance no sump pump should be connected to sewer system. Mire will draft a letter to explain the ramifications of high sewer bills, the impact and penalty of improper sump pump discharge and the process if sump pump checks are needed in the future. A review of the Utility Setback Ordinance needs to be reviewed as we have a resident that has a failing septic system. The resident has county authorization to replace the system and because of our ordinance they are 55 foot past the current 200 foot distance required to connect to city sewer. The ordinance lacks a defining location the 200 feet starts and stops. Rankin proposed the ordinance be changed to identify the 200 foot be started from the sewer line to the front of the structure. After some discussion Rankin concluded he will look into the matter in more detail and report back. Bump explained the high service pumps need work, one pump needs to be rebuilt to give both pumps the same speed to better measure the chemicals and to ease wear and tear preventing a failure of the water tower. An estimated bid was presented, but the project was not budgeted. It was determined after September the Water Fund will no longer be paying back the General Fund for a loan. Therefore \$4000.00 per month will not be going out of the water account. After troubleshooting discussion it was determined a new pump is to be purchased, saving old pump as a backup. The entire

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project is to be paid out of the Water Fund. Rankin motioned to approve a new high service pump purchase not to exceed \$12,000.00. Fowler seconded. All voted yes. Motion carries.

ELECTIONS - Mire: No Report.

PARKS, RECREATIONS & CEMETERY- Robertson: Steve Haring - MSA - presented an update on the cemetery mapping project. A revised cemetery map was brought with the addition of some names of occupants in plots as a sample. There may be room for an addition row of plots to be added to the cemetery. Steve will verify and contact the office. The cost of merry go round approved at the previous meeting exceeded the approval limit due to cost of shipping. New options were presented to the board for review. The issue will be revisited at next meeting.

ORDINANCE & LICENSES – Schneider: In the future may look at a revision of Cemetery, Water and Sewer rates, Sewer line Ordinances.

COMMUNITY RELATIONS, EVENT PLANNING & PUBLIC SAFTEY - Fowler: No report. Mire would like to honor Veterans with displaying 34 flags along the Route 84 corridor for the 4th of July and other holidays. A quote was presented for the flags at the price of \$1725.00. Feims offered to purchase all flags as a Veteran. Feims would like to open up the offer to all residents to purchase flags as Sponsor. The Sponsor a Veteran Flag donation will be \$50.00 per flag. Rankin motioned to purchase 34 flags not to exceed \$1750.00. Feims seconded. Feims, Clark, Fowler, Rankin and Schneider voted yes, Robertson voted no. Motion carries. More information about the flags to come to the resident in a newsletter.

OLD BUSINESS: None.

NEW BUSINESS: Feims has a gazebo he doesn't want; he is willing to donate it to the Village. Ryan will look at it and get back to us at the next meeting

PUBLIC DISCUSSION:

With nothing further to be discuss, Rankin motioned/ Fowler seconded to adjourn and all concurred, President Mire adjourned this June 13th, 2017-regular meeting at 9:17 p.m..

Clerk