

August 8th, 2017

Village of Rapids City
Rock Island County, Illinois

This Regular Board meeting was called to order by President Mire at 7:00p.m.
All present joined in the Pledge of Allegiance.

ROLL CALL: Present: Clark, Fowler, Rankin, Schneider
Absent: Schneider, Feims

Also Present: Missy Housenga-Clerk, Ben Barber-Treasurer, Ryan Bump,
Graham Lee, Teri Engle-HPD, Carol Hoodjer, Sarah Ford, Russell
Kinkade, Brad Entler, Mark Jennings, Chris Cooper – MSA

A quorum was established.

CONSENT “Omnibus” Agenda: Barber noted General account, Recreation maintenance supply and Water account, postage is on the high side of the budget already. Rank motioned to approve 07-11-17 minutes, 7/17 Treasurer’s Report presented by Barber, 8/17 Monthly bills, Robertson seconded. All present voted yes. Motion carries.

PERSONS TO ADDRESS THE BOARD: A letter was presented to the board from Stefanie and Tyler McLaughlin concerning their Community Center rental on July 15th, 2017. Mire read letter to the Board. In the letter the McLaughlin’s addressed the issue of their security deposit not being returned, explaining they were aware of the cleaning requirements and that they did not mop thinking the floor was clean enough. The letter also addressed the matter of the missing key to the Community Center, stating they do not believe they received a key. All fees were paid up front when the center was booked verbally. Do to human error the contract for this rental was not signed when the packet, including key, cleaning instructions and garbage bags, was picked up for the weekend. Carol Hoodjer, Billing Clerk, explained the conversation with Tyler when the packet was picked up. Carol addressed the Board detailing when she checked the Community Center she found the waste basket out of place, food on the floor, mopping solution not used and the mop dry. Carol then attempted to call Tyler leaving a message and waiting for a call back. Due to another rental on that same day Carol determined she needed to mop the floor so the next person would have a clean facility. After cleaning Carol left another message stating she had to mop, texted Clerk Housenga informing of the situation. As Carol was leaving the next rental was coming into the facility. Mire explained a stop payment was placed on the deposit check given. It is the determination through discussion of the Board Rankin motioned to deny the McLaughlin’s a refund. Clark seconded. All present voted yes. Clerk Housenga In discussion, Attorney Lee suggested adding verbiage to rental agreement, if it becomes necessary for either party to enforce this agreement via legal means the successful party will be entitled to legal fees and cost, as we maybe losing moneys in damages. Clark suggested a cash deposit or cashier’s check. Rankin agreed so no stop payment can be made. Rankin also pointed out the loss of the key requires to have the door rekeyed. Mire stated a revision of the contract will be drafted adding Attorney’s verbiage and deposit requirements, presented at a future meeting.

PRESIDENT-Mire: First floor renovations are completed. Mire is pleased with the improvements as the echo has been reduced. Mire also thanked the Board for the approval of the bills that accompanied the renovations. Renewal of the law enforcement contract is coming due in March 2018. Mire briefed the Board about meeting history with Fowler, Hampton, Cordova, Port Byron and phone conversation with the Rock Island County Sheriff. Mire has been told by residents that they are satisfied with services from Hampton Police Department. It was deemed after research Rock Island County Sheriff’s Department and Hampton Police Department were not comparable with the type of services each could provide to our Village. After further discussion with Mayor Vershaw of Hampton and approval of the Village of Hampton’s Board of Trustees at their last meeting a proposal of the current rate for Police protection for the Village of Rapids City is to be at \$8,666.00 per month, annually \$103,992.00 for two (2) years with a 1% increase will be added at of the beginning of the third contract year, a total of a three (3) year contract renewal after the current contract in March of 2018. Rankin motioned to accept the contract presented by the Village President for Police protection. Fowler seconded. All present voted yes. Motion carries.

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Mire proposed a change in the Community Center cleaning rate if a Village Employee needs to clean the facility after a rental if not cleaned by a renter, asking to make the hourly rate for the employee to be \$25.00 per hour. Robertson motioned to adjust the cleaning rate as proposed at \$25.00 per hour. Fowler seconded. All present voted yes. Motion carries.

Mire invited all to attend his Business Owners Meeting on August 29th, 2017 at 6pm. Mire announced a community project has been planned by Lucky Charms Daycare with the Village of Rapids City to hold a CPR/ First Aide Class on September 23rd at 8:00am to 1:30pm. The class is open to the public. The instructor is charging \$50.00 for the certification, Lucky Charms nor will the Village be making a profit from this class. Per Mire Nightwatch Security Services will begin the installation of the camera system on Monday, August 14th.

Mire reported a donation from MidAmerican Energy of \$500.00 has been given, at the next meeting he would like to discuss how the funds can be used.

POLICE REPORT - Chief Engle: Report as presented. Engle thanked the Village Board for the renewal of the contract between Hampton Police Department and the Village. The night of the Tug Fest fireworks a dedicated officer will be present within the Village between 6pm and midnight.

ATTORNEY- G. Lee - : Mire would like to have Attorney Lee speak at the end of the meeting.

FIRE REPORT- Chief Carey: Report as presented.

DIRECTOR OF PUBLIC WORKS REPORT – Bump: Report as presented. Bump explained MidAmerican Energy snagged a line underground going to our I80 lift station generator. In order to have MidAmerican Energy to pay for the repair cost of \$2,400.00, bid by Advantage Electric, we need to fix the issue and submit as an insurance claim. Bump reported the guard rail at the intersection of 1st Avenue and 18th Street needs to be replaced. A bid from Lovewell Fencing, Inc. was presented for \$3,800.00 for a full replacement of the guard rail. Mire would like to see reflective tape added to the guard rail for added visibility, to be done by our Public Works Department. Robertson motioned to approve the Advantage Electric bid for \$2,400.00 and Lovewell Fencing bid \$3,800.00 for repairs. Rankin seconded. All present voted yes. Motion carries. Bump will be taking out the ball diamond score tables which are beyond repair and a safety concern.

BUILDING, ZONING & Planning – Feims: Mire reported for Feims, 3 General, 2 plumbing and 1 new construction permits were taken out in the month of July.

PERSONNEL & FINANCE - Clark: A Committee of the Whole Meeting will be held on September 5th, 2017 at 7pm to discuss bonus goals, website, Facebook page, welcome packets and electronic sign.

Another Committee of the Whole Meeting will be held September 12th, 2017 at 6pm to discuss water, sewer and garbage rates, Community Center rates, also discussing the tax levy.

Robertson will be coordinating a Committee Meeting to discuss a 4 year plan for Parks, Recreation and Cemetery.

INFRASTRUCTURE - Rankin: Bump explained the EPA requires a permit to install the VFD previously approved for \$2900.00, requirements of the permit include that the project be engineered. MSA Professional Services drafted an agreement for engineering for \$1600.00. Rankin motioned to approve the additional \$1600.00 for MSA to conduct the engineering on the VFD project. Clark seconded. All present voted yes. Motion carries.

Rankin explained 17th Street has had an issue with erosion for a while. A meeting with Chris Cooper of MSA, Bump, Mire and himself was held a couple weeks ago to walk the area and also looking at the creek issues with the State Hydrologist. Rankin is waiting for the State to get back to us with a solution. Mire explained in more detail that the Village is looking of a solution to address all drainage issues including 17th Street and along the creek route between 14th and 12th Streets, making sure if water is pushed in a certain direction the path can take the flow. Chris Cooper with MSA went through a

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proposal to come up with at base plan, not including survey, to evaluate on a cost basis four different roadside stabilization methods that could be successful, including a storm sewer method that will not be designed due the no survey a request. Cooper stated MSA would work with the State Hydrologist to work on a solution for all drainage. The MSA Professional Services proposal is in the amount of \$12,000.00 to be completed by November 14th, 2017. It was pointed out this project was not budgeted. Wanting to have a shovel ready project for any future grants Rankin motioned to approve MSA Professional Services drafting solutions for drainage issues on 17th Street and stabilization of 17th Street. Fowler Seconded. All present voted yes. Motion carries. Rankin touched base on the MidAmerican Energy street light project. Though discussion it was determined the LED light migration of street lights should be done as the lights fail rather than a fast track method adding further cost to the Village. Clark motioned for MidAmerican Energy to replace the street lights on an as needed basis. Rankin seconded. All present voted yes. Motion carries.

ELECTIONS - Mire: No Report.

PARKS, RECREATIONS & CEMETERY- Robertson: Old Church Cemetery, located behind Village Hall, has been addressed as it is in need of clean up. Brad Entler has offered to clean up the cemetery as a volunteer, also showing pictures to the Board. The cemetery was original Christian Church Cemetery in 1858. Robertson has researched within the Rock Island County Historical Society. Robertson and Mire have no objection to volunteers cleaning up the cemetery. Mire would like to have Attorney Lee will look into this matter to see if we have an obligation to maintain the old cemetery; if the Village does have an obligation there is a trust we can write to seek funding to refurbish the grave sites. Robertson will get all information he has to Attorney Lee. Mire thanked Mr. Entler for his interest in helping.

ORDINANCE & LICENSES – Schneider: None

COMMUNITY RELATIONS, EVENT PLANNING & PUBLIC SAFTEY - Fowler: Fowler presented electronic sign information as a future project she would like to discuss at a committee meeting. Also to be discussed is the website, Facebook page, welcome packets.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC DISCUSSION: None.

ATTORNEY- G. Lee - : Attorney Lee has compiled property information to identify where the most ideal place for the location of a storm sewer drain easement on 15th Street Court. Bump stated the most ideal place to place the drain easement would be solely on lot 103 owned by Matt Monteith. Lee will draw up paperwork for a permanent 20 foot easement purely for storm sewer on lot 103 of the Riverbend Second Edition and have it ready for the next meeting, possibly sooner. Rankin motioned to give Mire the authorization to approve after review form Bump and Missy, to submit the Attorney's drawing to the County for record of the easement. Fowler seconded. All present voted yes. Motion carries. Attorney Lee will get Bump paperwork for Monteith to sign it will also need to be notarized.

With nothing further to be discuss, Rankin motioned to adjourn and all in favor, President Mire adjourned this August 8th, 2017-regular meeting at 8:35 p.m..

Clerk