

September 8<sup>th</sup>, 2020  
Village of Rapids City  
Rock Island County, Illinois

This Regular Board meeting was called to order by President Mire at 7:00p.m.

**Roll Call:**

**Present** – Rankin, Schnieder, Fiems, Clark, Fowler and Robertson

**Absent** – None.

**Others Present** – Attorney Nick Mason, Mary Beth Eggers, Gary and Joan Polfliet, Treasurer Barber, Clerk Housenga, Chief Tone, at 8:00p.m. Chris Cooper of MSA Professional Services entered the meeting.

A quorum was physically established.

**CONSENT "Omnibus" Agenda:** Robertson motioned to approve 08-11-2020 Regular Meeting Minutes, 09-2020 Monthly Bills and Treasure's Report presented by Barber 08-2020. Fiems seconded. All board members voted yes, motion carries.

**PERSONS TO ADDRESS THE BOARD:** Jill and Mitchell John Teglar and Carolyn Peterson requested sewer reprieves as both filled pools this last month, therefore none of the water went through the sewer system. Rankin motioned to give a sewer reprieve to Mitchell John Teglar in the amount of \$78.17 and Carolyn Peterson in the amount of \$95.46. Fowler seconded. All board members voted yes, motion carries.

**PRESIDENT – Mire:** Mire, via Proclamation, declared April 29<sup>th</sup> of each year as Make-A-Wish-Day and recognized resident Mary Beth Eggers' for her volunteer efforts with the organization. Mire then expressed his appreciation to Planning and Zoning Commission Member Gary Polfliet for his dedicated 31 years of service to the Village. Gary served as a Planning and Zoning Member and Head over his term with the Village. Gary has resigned from his position on the Planning and Zoning Commission. All board members expressed their gratitude and well wishes.

**POLICE REPORT – Chief Tone:** Report as presented. Chief Tone explained Officer Hanks and Clerk Housenga worked together this since the last meeting to execute letters initiating the removal of derelict and abandoned vehicles within the Village. Voluntary compliance has been positive.

**ATTORNEY – N. Mason:** Nothing to report at this time.

**FIRE REPORT – Chief Carey:** Report as presented.

**DIRECTOR OF PUBLIC WORKS REPORT:** Report as presented. Mire touched base on the water main break that occurred last week, stating it was due to old age. The repair was to a service line saddle.

**BUILDING, ZONING & PLANNING – Fiems:** Fiems reported a couple of permits issued last month. Fiems expressed concerns over the progress of a new construction home that has seceded progress, weeds growing in the yard and equipment has been left and not moved. Fiems will checking into the situation. In closing, Fiems once again expressed his gratitude to Gary Polfliet for his work on the Planning and Zoning Commission.

**PERSONNEL & FINANCE – Clark:** Clark had Clerk Housenga present and report information concerning utility eBill and ePay to the board. eBill will allow subscribers to get their bills via email. ePay will allow subscribers to pay online with credit or debit cards. Clerk Housenga recommended both options to the board as resident have requested these services for years. All costs associated with the services were reviewed. Robertson motioned to add eBill and ePay modules to the current Central Square – asyst billing system. Rankin seconded, all members of the board voted yes, motion carries. Fowler verified with Clerk Housenga that traditional billing and options to pay were still available.

**INFRASTRUCTURE – Rankin:** Rankin informed the board of changes in support for the current device and software provided by Ferguson Water Works effecting the way meter reading are collected. Cost to renew the current software maintenance agreement without hardware is \$2467.71. Ferguson Water Works provided a proposal for a new Cloud Based Automatic Meter Reading System. The new system would use the current Bluetooth device in conjunction with Android or Apple tablet or phone. One-time costs for implementation and training is \$1,500.00, first year after migration for support and software is \$2,202.80, second year costs would be

**INFRASTRUCTURE – Rankin (Continued):** \$2674.85 and ongoing annual fee would be \$3,146.85. Robertson motioned to approve the Ferguson Water Works software intended meter reading collection. Fowler seconded, all board members voted yes, motion carries. Clerk Housenga also noted the utility billing software needs to be upgraded with the addition of a Meter Management Module on the asyst billing system provided by Central Square. The cost for the module is \$360.00 for set up and licensing is \$395.00, prorated annual cost for the remainder of the contract year is \$82.25 and yearly would be \$118.50. This module would need to be added for the Ferguson meter reading software to work. Fiems motioned to approve the addition of the Meter Management Module provided by Central Square, Robertson seconded. All members voted yes, motion carries.

Rankin briefed the board on the progress of the Waterloo project. CP Railroad has provided a draft of Utility Occupancy License No. 5077901. The agreement requests a \$750.00 fee for one-time costs to cover reasonable expenses incurred in the reviewing of the Licensee's notice to occupy CP's right of way. Costs associated with providing a flagman/watchman during the work is not covered by the fee and will need to be reimbursed when applicable Rankin motioned to approved to enter the agreement license number 5077901 with Dakota, Minnesota & Eastern Railroad Cooperation doing business as Canadian Pacific, Schnieder seconded. All present voted yes, motion carries. Mire noted this is the last step prior to going out for bid. Cooper of MSA has spoken with Mire stating bidding would be best done in January for two reasons; costs should be lower at that time and if bidding is conducted now the work would be done during the winter months which would expose water and sewer mains to weather conditions that could cause damage.

Rankin then moved the meeting forward by reviewing documentation provided by MSA Professional Services concerning the 13<sup>th</sup> Street culvert located between IL Route 84 and 3<sup>rd</sup> Avenue. According to the report it is MSA's opinion that the rehabilitation of the culvert not be delayed as the south pipe has failed possibly causing a hazard within the next two years. It was recommended no traffic over 5,000 pounds travel over the street that covers the culvert and implement an immediate weight limit in the affected area. Estimated costs were provided for three different resolution scenarios, option #1 rehab the culvert with life expectancy of 50 years at an estimated cost of construction at \$95,000.00 with engineer costs estimated by MSA at \$37,000.00; option #2 replace the culvert with a like culvert with construction costs estimated at \$110,000.00 adding engineering fees estimated at \$42,000.00, the life expectancy of the repair is approximately 50 years; and 3<sup>rd</sup> option of removal of the current culvert system and replacing with a concrete box culvert, construction estimated at \$170,000.00 plus the addition of engineering fees estimated at \$45,000.00, it is projected the option would provide a servicing life of approximately 100 years. At this time Mire will instruct Public Works Director to erect temporary weight limit signage on 13<sup>th</sup> Street from IL Route 84 to 3<sup>rd</sup> Avenue to not exceed 5,000 pounds out of need to impose a public safety restriction.

Rankin reviewed with the board a report drafted by Cooper of MSA Professional Services concerning Permeable Pavers for parking lot reconstruction and grant opportunity restrictions for the application. Estimated costs of the pavers with associated costs for installation is \$350,000.00. Grant may cover up to 75% of total costs. The board will review additional costs associated with this paver application and make a decision at a later date.

**ELECTIONS – Mire:** Mire reminded everyone to apply for their mail in ballots for the upcoming elections. Ballots will be going out on September 24<sup>th</sup>, 2020. Consolidated elections for the Village will be April 6<sup>th</sup> 2021, positions available are Village President and 3 Trustee spots. Packets can be picked up for positions beginning September 22<sup>nd</sup>, 2020 and need to be turned in between December 14<sup>th</sup> and 21<sup>st</sup>, 2020.

**PARKS, RECREATION & CEMETERY – Robertson:** Robertson noted he and others have noticed the newly installed exercise equipment has been being used and he is getting positive feedback. Robertson also reported Genesis Medical Center caught wind of the new bicycle repair station and will be promoting it's offering on the Great River Trail.

**ORDINANCE & LICENSES – Schneider:** Discussion took place concerning the proposed Vehicle Impound Ordinance that has been table the last two meetings. Fiems motioned to approve the proposed Vehicle Impound Ordinance by adopting and inserting into the Community Protection Ordinance. Robertson seconded. The proposed ordinance was reviewed by Attorney Mason, who say no issues with the draft. Fiems noted the ordinance would be administered by MUNICIPALITIES who are accustomed to the ordinance as it has been adopted by other municipalities. Chief Tone provided documentation as to when the ordinance had been applied with tickets issued. Tone stated the addition of the ordinance would allow for more training, equipment and time spent in Rapids City. Rankin, Schneider, Clark, Fowler,

September 8<sup>th</sup>, 2020 (Continued)  
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**ORDINANCE & LICENSES – Schneider (Continued):** Robertson voted not to pass the proposed Vehicle Impound Ordinance; Fiems voted yes. Motion fails 5-1.

**COMMUNITY RELATIONS, EVENT PLANNING & PUBLIC SAFETY – Fowler:** Fowler announce a tentative date for the highly requested eWaste Event of October 17<sup>th</sup>, 2020. Hours for the event will be 9a.m. to 12p.m. Two independent persons will be paid \$10.00 per hour to help Trustees and staff with the event. Additional information is to come on this event.

**OLD BUSINESS:** None.

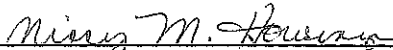
**NEW BUSINESS:** Mire brought it to everyone's attention to brick wall that failed on the west side of Village Hall. A bid was received from Five Star Masonry in the amount of \$3,730.00 to repair the wall. Cost of cover and heat not included nor the price to remount the air conditioning units on the building. This is a liability as the a/c units are tilted on the ground and loose bricks are where they fell. Schnieder motioned to approve the bid by Five Star Masonry in the amount of \$3,730.00, Rankin seconded. All members voted yes, motion carries.

Mire also briefed the board that he approved the distribution of shut off notices to those with delinquent utility billings. Mire explained there are subscribers that have never lost their jobs and are taking advantage of the fact they are not getting shut off for not paying utility billings. The dollar amount for delinquent billings has reached over \$4,000.00. Mire has also requested payment arrangement options be offered to all that are delinquent on their bills.

Fiems brought the attention of a low hanging wire on Deer Run Road to the attention of Clerk Housenga. Housenga will follow up with MidAmerican Energy this week.

**PUBLIC DISCUSSION:** None.

With nothing further to be discussed, Fiems motioned to adjourn this Regular Board Meeting; Fowler seconded. All members of the Board concurred. President Mire adjourned this September 8<sup>th</sup>, 2020 meeting at 8:11p.m.

  
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Missy M. Housenga  
Village Clerk