

This Regular Board meeting was called to order by President Mire at 7:00p.m.

Roll Call:

Physically Present – Fiems, Fowler, Robertson, Schnieder, Rankin entered at 7:05pm.

Absent – Enloe.

Others Physically Present –Theresa Weaver and Spouse, Deputy Russell Bullen, Keith Hooks, Clerk Housenga, Attorney Nick Mason, Treasurer Barber

Others Virtually Present – Sarah Ford

A quorum was physically established.

CONSENT “Omnibus” Agenda: Robertson motioned to approve 11/09/2021 Regular Meeting Minutes, 12/01/2021 Committee of the Whole Minutes, 12/07/2021 Committee of the Whole Minutes, 12/2021 Monthly Bills totaling \$141,841.41 and Treasure’s Report presented by Barber for 11/2021; Schneider seconded. All present members voted yes, motion passes.

PERSONS TO ADDRESS THE BOARD: Theresa Weaver addressed the board concerning hanging personalized military banners along Route 84. Previously, Port Byron hung the banners on Main Street. Weaver stated Port Byron is no longer able to provide that service as MidAmerican Energy is no longer granting authorization to hang from their street poles. Approximately 29 banners were hung in downtown Port Byron. Rapids City only has 13 street poles. Clerk Housenga is to contact Port Byron to check into the details as to why the banners can no longer be hung.

Weaver also requested clarification pertaining to the maintenance of 18th Street below the hill. Bump clarified the Village does not plow the lane; the street is only named for emergency response addressing.

Keith Hooks requested a sewer reprieve for his latest utility bill, which is in his wife’s name, Jenny Hooks. Hooks filled a pool therefore water was never deposited into the sewer system. Clerk Housenga clarified Billing Clerk Becht estimated charges as she thought the reading was incorrect due to the high consumption. Clerk Housenga noted if charges were to have billed out correctly Mr. Hooks’ sewer bill would have been \$102.30 greater than his average and water would have been \$47.15 more. Water charges will be billed out on next month’s bill. Rankin motioned to grant a one-time reprieve of \$102.30 for the sewer charges; Fowler seconded the motion. All present voted yes, motion passes.

PRESIDENT – Mire: Mire recommended a holiday bonus to all employees in the amount of \$250.00. Schnieder motioned to approve a holiday bonus in the amount of \$250.00 to each current employee, Rankin seconded. All present members voted yes, motion carries.

POLICE REPORT: Report as presented.

ATTORNEY – N. Mason: Nothing to report currently. The abandonment procedures were stalled, still trying to serve all parties that are attached to the property. Austin is no longer with the office therefore staffing is tight.

FIRE REPORT – Chief Carey: Report reviewed as provided.

DIRECTOR OF PUBLIC WORKS REPORT: Report as presented.

INFRASTRUCTURE – Rankin: Rankin gave an update concerning replacement of the 13th Street Culvert. MSA has submitted a bill for engineering of the project in the amount of \$4,400.00. Rankin believes the bidding process is expected to move forward next month. Rankin motioned to issue payment to MSA Professional Services in the amount of \$4,400.00 for engineering services on 13th Street. Fiems seconded the motion, all present members voted yes.

Rankin also reported on Waterloo project updates. Boring has begun for the insertion of the casing pipe. MSA also presented an invoice for bidding of this project in the amount of \$11,000.00. Rankin motioned to approve the payout of \$11,000.00 to MSA Professional Services for the Waterloo project. Fiems seconded the motion, all present voted yes. Motion carries.

After conferring with Public Works Director Bump concerning engineering firms for rehabilitating 17th Street Rankin motioned to approve Axiom Consultants as the firm of choice. Fiems seconded the motion. Through discussion Schnieder expressed concerns as to engineering qualifications of streets and roads verses water control. Fiems, Fowler, Robertson and Rankin voted yes, Schnieder voted no, motion passes.

Rankin asked the board to consider providing sewer services to the Rapids City Fire Protection District property that was acquired for the intent of a new fire station. Currently the sewer main stops at 11th Street and 2nd Avenue. The request would extend the sewer main approximately one-half mile. Through discussion the board concurred that a sewer extension would be a large

expense that the Village could not sustain on its own. Mire suggested an Infrastructure Committee meeting be held with the Rapids City Fire Protection District to discuss details of connecting to the sewer system.

PARKS, RECREATION & CEMETERY – Robertson: Robertson informed the board that to renew the land lease agreement with Army Corps of Engineers a Phase I Environmental Site Assessment is required. Clerk Housenga engaged four firms to get pricing on the assessment; Hutchison Engineering services would not exceed \$3,040.00; Terracon requested compensation in the amount of \$2,600.00; Axiom Consultants completion would be \$2,450.00 and EnviroNet states the assessment would be \$4,250.00. Robertson motioned to approve the Phase I Site Assessment to be completed by Axiom Consultants at a cost not to exceed a cost of \$2,500.00 with the report being completed within two weeks of contract execution; Fowler seconded. All present members of the board voted yes, motion passes.

COMMUNITY RELATIONS, EVENT PLANNING & PUBLIC SAFETY – Fowler: Mire thanked Trustee Fowler, Billing Clerk Becht and Clerk Housenga for their work and efforts in the Children's Christmas party, adding it was an overwhelming success. Fowler reported she pleased with the turnout at the Children's Christmas party also thanking Cindy Mire for her time she donated to the event.

ORDINANCE & LICENSES –Fiems: Nothing to report at this time.

PERSONNEL & FINANCE – Schneider: Schneider motioned to approve a donation to Riverdale Education Foundation in the amounts of \$100.00 to support Dual Credits courses and \$100.00 for graduating senior scholarships, total donation in the amount of \$200.00. Fowler seconded the motion, all present members voted yes. Motion passes. Schneider motioned to allocate the donation MidAmerican Energy has offered in the amount of \$500.00 toward street décor and associated hardware. Fiems seconded the motion, all present members voted yes, motion passes.

ELECTIONS – Mire: Nothing to report at this time.

BUILDING, ZONING & PLANNING – Enloe: Nothing to report at this time.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC DISCUSSION: None.

With nothing further to discuss Rankin motioned to conclude this Regular Board Meeting at 8:00pm. Fowler seconded the motion, all members of the Board concurred.

Missy M. Housenga
Village Clerk