

Village of Rapids City  
April 5<sup>th</sup>, 2023  
Committee of the Whole Meeting

Committee of the Whole Meeting to discuss:  
2023/2024 Budget Planning Meeting

- Employee compensation
- Fund Transfers
- Clarification on budget items
- Rough Draft

President Mire called the meeting to order at 6:00pm.

Roll Call:

Physically Present: Mire, Rankin, DeMarlie, Robertson, Fowler and Schnieder 6:13pm

Virtually Present: None.

Absent: None

Others:

Physically Present: Public Works Director Bump, Clerk Housenga, Treasurer Barber  
6:03pm

Virtually Present: none

Mire noted employee compensation will be taken up at the next regular board meeting. Robertson motioned to approve the annual regular transfers: \$30,000.00 from General Fund to 17<sup>th</sup> Street Rehab Fund; \$10,000.00 from General Fund to Schuler's Shady Grove Improvement Fund; \$55,000.00 Water to Water Maintenance Fund; \$0.54 Liquor Bond Fund to General Fund. Rankin seconded the motion; all present members of the board voted yes, motion carries.

Review of all budget considerations conducted; no changes were made.

Clarification of all budget items took place during the review of each section of the budget.

The General Fund section of the budget to be reviewed. Robertson motioned to approve increasing Community Center Rates; Full day rentals will go to \$300.00 for residents, \$400.00 for non-residents and Non-Profit rentals will increase to \$180.00, hourly rental rates will increase to \$36.00 for residents, \$48.00 for non-residents and instructional hourly rates will change to \$13.00. All rate changes are to be effective May 1<sup>st</sup>, 2023. Fowler seconded the motion, all present board members voted yes. Motion carries.

Discussion took place as to a grant opportunity for Schuler's Shady Grove parking lot and boat dock that can be awarded if the Board so chooses. It was determined that the Village does not have the funds to match the grant to make parking lot, dock, and restroom improvements; this project will not be placed in this year's budget.

Mire will be establishing a Video Gaming Committee at the next regular board meeting. Determination of a gaming ordinance will be voted on after due diligence investigations are conducted. No budgeting of gaming funds will be established at this time.

At 6:35pm Rankin motioned to close Open Session and enter Closed/Executive Session to discuss the ongoing legal matter related to the expenditures of legal services. Fowler seconded the motion.

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At 6:42pm the Board resumed the Open Session of this Committee of the Whole Meeting. Via roll call it was determined that Mire, Rankin, DeMarlie Robertson, Fowler and Schnieder were present as well as Public Works Director Bump, Clerk Housenga, Treasurer Barber.

Changes to the General Fund expense line items included:

5125 - Legal Services to \$20,000.00.

5225 – Engineering to \$115,000.00

5322 – Maintenance to \$5,000.00

5367 – Other Improvements to \$10,000.00

An addition of line item of 5380 – Boat Dock Parking Lot - \$105,000.00.

5567 – Other Improvements to \$100.00

An addition of line item of 5580 – Driveway - \$15,000.00

5920 – Maintenance – Recreation to \$0.00

Water Fund was then discussed. Clerk Housenga requested clarification as to how the Water Fund would be paying for it's portion of the 17<sup>th</sup> Street Project, \$287,314.00. Mire stated Sewer and General Funds will loan the moneys to the Water Fund. Water Fund then would repay each fund respectively at \$2,000.00 per month.

Water rates were discussed. Clerk Housenga is to draft an ordinance amendment to the Water Ordinance modifying the monthly minimum rate to \$30.00 per month which will include 2,000 gallons of water; the rate there after to a flat rate of \$3.00 per 1,000 gallons; noting a 2% yearly increase. The new rate is to take effect July 1<sup>st</sup>, 2023. The ordinance revision will be taken up at the next regular board meeting. No other modifications to the budget draft were made.

The Sewer Fund was the next fund to be discussed. Clerk Housenga is to draft an ordinance amendment to the Sewer Ordinance modifying the usage rate after the 2,000 gallons of included sewer are exhausted to \$6.85 per 1,000 gallons; noting a 5.5% annual increase. The new rate is to take effect July 1<sup>st</sup>, 2023. The ordinance revision will be taken up at the next regular board meeting.

No other modifications to the budget draft were made.

Refuse collection and Waste Fund were then discussed. Effective July 1<sup>st</sup>, 2023 the charge to residents for refuse collection will be the same as what the village contracted rate by the vendor is. No other changes to the budget draft were requested.

Motor Fuel Tax line items were reviewed and modified:

5100 – Maintenance – Streets – \$325,000.00

5200 – Engineering Services - \$65,000.00

These changes were made to repair 17h Street from 7<sup>th</sup> Avenue to 9<sup>th</sup> Avenue.

With nothing further to discuss Rankin motioned to adjourn this meeting at 8:19pm. DeMarlie seconded the motion. All member concurred, meeting adjourned.

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Missy M. Housenga  
Village Clerk