

Village of Rapids City
April 23rd, 2024
Committee of the Whole Meeting

- Committee of the Whole Meeting to discuss:
- 2024/2025 Budget Reading and Passage
 - MSA Professional Services – Tara Walters – Grant writing

President Mire called the meeting of the Committee of the Whole to order at 6:00pm.

Roll Call:

Physically Present: Rankin, DeMarlie, Fiems, Polenske, Robertson, Mire and Fowler entered the meeting at 6:46pm

Absent: None

Others:

Physically Present: Clerk Housenga, Public Works Director Bump, Treasurer Barber, and Tara Walters of MSA Professional Services

Virtually: None

Mire opened this meeting to publicly reading Village of Rapids City Ordinance A04-2024 which adopts the annual budget for 2024/2025. No members of the public were in attendance for discussion or feedback. Robertson motioned to pass Ordinance A04-2024, Rankin seconded the motion. All board members voted yes, motion carries.

Tara Walters of MSA Professional Services presented a professional services agreement, number 00443038. The agreement would entail grant writing of a BAAD Grant, for which boat ramp improvements, culvert repairs, and lighting of the restroom for liability purposes. Walters reminded everyone that the grant is a reimbursement type, therefore Village funds would need to be expensed then reimbursed by the funding agency. The application fee is not included in the agreement scope which is \$300.00. Any permit fees required for the project are not included in the agreement either. The agreement states the sum of services provided will be \$5,500.00. Fiems would like to see all improvements completed in phases over multiple years. Mire would like to see 100-year concrete culvert to be scoped and priced for the project. Waters noted the grant application deadline is May 17th, 2024 with project completion within 2 years of awarding. Fiems motioned to approve contracting with MSA Professional Services for MSA Project Number 00443038 in the amount of \$5,500.00. DeMarlie seconded the motion, all board members voted yes, motion passes. A public hearing was scheduled for 6pm on May 14th, 2024, which is the same date of the next regular board meeting.

Rankin motioned to adjourn this Committee of the Whole Meeting; Fowler seconded. All members of the board concurred, motion passes. President Mire adjourned by consensus of the Board at 6:33pm.

Missy M. Housenga
Village Clerk